

Step 1 After logging in, click on to the working group. Under working group click on specification, now go to the menu [Issue TR/TS No](#) as specified by the arrowed circle in the below screenshot and complete the mandatory fields. Click the tab at the end of the form to Issue TR/TS No.

Screenshot

Specification

[Documents](#) [Specification](#)

Presentation: For GISFI documents, please use the appropriate template by downloading from the list below

- ▶ [Presentation](#)
- ▶ [GSFI Input Document](#)
- ▶ [Technical reports / specs](#)

[Issue TR/TS No](#) | [Add Ver/ReIs No](#) | [Upload TR/TS Doc](#) | [Approve/Remove TR/TS](#) | [View TR/TS](#)

Issuign TR / TS no:

TR/Ts Title:*

Working Group:*

TR / TS:*

Step 2 This will generate a TR/TS No and the following message will be displayed:

Thank you. A TR number has been issued successfully. Please note the TR no: GISFI TR SeON.0030. A mail has been sent to you with details. Now you can add Version No and Release No

The following screenshot will appear to show the next step. Complete the mandatory fields and save it.

Screenshot

Thank you. A TR number has been issued successfully. Please note the TR no: GISFI TR SeON.0030. A mail has been sent to you with details. Now you can add Version No and Release No

Add Version / Release No

TR/TS No:

Title:

TR/TS:

Workig Group

Version No:*

Release No:*

Author Name:

Organisation:

Date:* 

Fields marked with a * are mandatory

Step 3 By saving it, this will add the version no: & release no: and the following message will be displayed:

Thank you, You have successfully added the version no & release no. Now you can upload file

Now you are ready to upload a file. Browse the selected file from the location and save it. See the screenshot below for your reference.

Screenshot

Issue TR/TS No | Add Ver/Rels No | Upload TR/TS Doc | Approve/Remove TR/TS | View TR/TS

Thank you, You have successfully added the version no & release no. Now you can upload file

Upload File

TR/TS No:

Title:

TR/TS:

Workig Group:

Version No:

Release No:

Author:

Organisation:

Date:

File:

Step 4 After successful uploading of the file the following screenshot will appear:

Screenshot

Issue TR/TS No | Add Ver/Rels No | Upload TR/TS Doc | Approve/Remove TR/TS | View TR/TS

Thank you, You have successfully uploaded the file for TR/TS No.: GISFI TS GICT.0010 . Now you need to approve TR/TS to make availabe in public

Viewing 1 - 1 of 1

TR/TS No	Title	Version	Release	Date	Download File	Sta tus	Rem ove
GISFI TR SeON.0030	Example....	Example1	Example2	2012-04-07			

* Marked field is mandatory

Now to approve the TR/TS click on  under Status. If you want to remove it click on  under Remove.